

**Parent Involvement Policy/Plan
2018-2019
Lakeview Academy**

National PTA's Standards for Family-School Partnerships

The Baldwin County School System's Parent Involvement Policy/Plan acknowledges the six **National Standards for Family-School Partnerships** in an effort to build/increase parent capacity:

Standard I:

Welcoming all Families-Parents are welcome in the schools, and their support and assistance are sought.

Standard II:

Communicating Effectively- Communication between home and school is regular, two-way, and meaningful.

Standard III:

Supporting Student Success-Families and school staff collaborate on a continuous basis to support student learning.

Standard IV:

Speaking up for Every Child-Families are empowered to be advocates for their own and other children.

Standard V:

Sharing Power-Parents are full partners in the decisions that affect children and families.

Standard VI:

Collaborating with Community-Community members and resources are used to strengthen schools, families, and student learning.

The Baldwin County School System provides opportunities that address each requirement to increase parental involvement in every aspect of their children's school experiences and to strengthen parental advocacy roles. Descriptions of the numerous opportunities for parental involvement are described below.

Baldwin County School System will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described below:

I. Welcoming - The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Baldwin County Pre-K Program, Family Connections and other local programs, and we will include activities, such as parent resource centers and Title I meetings that encourage and support parents in fully participating in the education of their children. In an effort to **Welcome all Parents**, **Lakeview Academy** agrees to:

- Host an annual **Open House** prior to the first day of school for parents to meet their child(ren)'s teacher(s) and receive a registration packet.
- Encourage teachers to contact the students in her class by phone or postcard prior to the opening of school to welcome them.
- Maintain an open door policy that allows parents to observe in their child's classroom upon request.
- Inform parents that they can request parent-teacher conferences (in person, by phone, or by note) any time the need arises.
- Invite parents to attend grade-level programs in conjunction with **Parent Involvement Meetings**.
- Encourage parents to join and participate in the Parent Involvement Committee.
- Invite parents to serve on the School Council.
- Distribute a volunteer request form to parents at the beginning of the school year to offer them the opportunity to volunteer in their areas of expertise.
- Encourage parents to participate in special school events (**Career Day, Field Day, Awards Day**).
- Recognize parent volunteers at the annual Awards Program.
- Organize a group of volunteers to come to the school each week to listen to students read.

II. Communicating-The school district, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with and work with parents as equal partners, in the value of parents contributions, and in how to implement and coordinate parent programs and build ties between parents and schools. In an effort to **Communicate Effectively**, the **Lakeview Academy** agrees to:

- Provide every staff member with an email address to send and receive messages.
- Provide parents/students with a Student Handbook issued to parents/students at Open House (in August), on the first day of school, posted on the school's website or during registration for parents who register after the first day.
- Report student progress to parents through weekly work-folders, mid-term progress reports and report cards every nine weeks grading period.

- Schedule two (2) parent-teacher conference days throughout the school year and additional conferences, as needed.
- Provide information on the professional qualifications of your child's teacher when requested.
- Use the call-out system to inform parents and notify them of upcoming events.
- Maintain a school website that is updated with the most current information.

III. Supporting Students: The school district, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement. In an effort to **Support Student Success**, **Lakeview Academy** agrees to:

- Provide parents assistance in understanding national and state education goals and the school's designation status in the Title I schools as needed.
- Provide parents with assistance in understanding the State's content standards and assessments and the results from the child's assessments.
- Provide assistance to parents in understanding ways they can monitor their child's progress and how they can work with educators to improve the performance of their child.
- Offer workshops and/or materials to help parents work with their child to improve success in school.
- Provide opportunities for parents to visit classrooms to observe instructional methods and strategies.
- Maintain a **Parent Resource Center** in the North office of the school.

IV. Student Advocate: The school district, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph. In an effort to assist parents in **Speaking up for Every Child**, **Lakeview Academy** agrees to:

- Inform parents about classes that are focused on supporting parents in becoming full partners in the education of their child.
- Provide suggestions and information from teachers during parent conferences and meetings that will help students achieve success (**i.e. Student Support Team [SST]**).
- Provide support through the school counselor to parents when the need arises.
- Maintain a **Parent Resource Center** in the school with internet accessible computers, information regarding student achievement and parenting tips. Available daily from 7:30-4:00.
- Educate parents on the right questions to ask school leaders and teachers.
- Offer concrete suggestions that parents can use at home or at school to help students in the learning process.

V. Sharing Power: The school district, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph. In an effort to **Share Powers**, **Lakeview Academy** agrees to:

- Invite parents to participate in the Student Support Team (SST) process.

- Provide parents an opportunity to complete surveys that provide feedback regarding communication, school program/workshop offerings, climate, safety, and leadership. .
- Invite parents to serve in leadership positions on the School Council, Parent Advisory Board and in the Parent Teacher Organization.
- Offer multiple opportunities for parents to review and provide feedback to the Comprehensive LEA Improvement Plan (CLIP), School-wide Plan (SWP), Continuous Improvement Plan (CIP), Parent Involvement Policy/Plan, and School-Parent Compact.
- Invite parents to attend an annual Title I meeting, held at the beginning of the school year, to review and provide feedback to the Parent Involvement Policy/Plan.
- Distribute the Parent-School Compact to all parents once per year. Parents are invited to make suggestions, for the compact, for the following school year.

VI. Collaborating with the Community: Provide other reasonable support for parental involvement activities under section 1118 as parents may request. In an effort to **Collaborate with the Community**, Lakeview Academy agrees to:

- Invite community-stakeholders to serve on the School Governance Team.
- Allow School Governance Team meetings and school programs to be **Open to the Public**. Local newspapers, the call-out system, and the websites are used to announce upcoming events.
- Continue to inform parents about available community resources.
- Employing a district social worker to provide support, as needed.
- Establish/maintain partnerships with local businesses.
- Allow stakeholders in the community access to our schools if they serve as mentors for students through the Communities in School mentoring program.
- Continue collaborating with Family Connections to meet the needs of our students.

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