

Baldwin County Board of Education

Programs for Exceptional Children

110 North ABC Street

Milledgeville, GA. 31061

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www.baldwin-county-schools.com/specialed

Occupational Therapy (OT) Referral Form

NOTE: The student's parents should be consulted before the OT referral procedures are initiated.

Please complete ALL items. Incomplete referrals will be returned to the school.

Date of Referral: _____ **School:** _____

Student's Full Name: _____ **Grade:** _____

Sex: **MALE** **FEMALE**

Race: **African American** **Asian** **Caucasian** **Hispanic** **Other**

Date of Birth: _____ **Social Security #:** _____

Teacher(s): _____

Father's Name: _____

Mother's Name: _____

Name of adult who has legal custody (DO NOT OMIT):

Legal guardian's place of work (if not mother or father):

Phone number: **(home)** _____ **(cell)** _____

Home Address: _____

Mailing Address (if different from home):

Special Ed Teacher(s): _____

Medical Diagnosis and/or Exceptionality: _____

Medications: _____

Please check the areas that the student has difficulty (interferes with functional ability) and please provide and explanation for each areas checked.

Problem	Place Check	Explanation
Fine Motor Coordination (cutting, coloring, etc..)		
Attention Span/Distractibility		
Vestibular Balance/Motor Planning		
Oral-Motor Skills		
ADLs		
Sensory Issues		
Behavioral Issues		
Handwriting (PROVIDE SAMPLE WORK)		
Organization		
Social Skills		
Strength		
Other		

See Next Page for Definitions of the above Difficulties

Signature of Person Making Referral:

Signature: _____

Position or relation to the student: _____

Definition of Terms:

1. Fine Motor Coordination -Small muscle movements that occur in the fingers, in coordination with the eyes
2. Attention – The ability or power to concentrate mentally on a given task
3. Distractibility – To turn away from the original focus of attention or interest; divert one's attention
4. Vestibular - The body's system for maintaining equilibrium and balance
5. Motor Planning – The ability of the brain to conceive, organize, and carry out a sequence of event. It is the ability to self-organize and interact purposefully with each other and the environment
6. Oral Motor Skills – The organization of one's oral functions, managing one's secretions, managing food safely
7. ADLs (Activities of Daily Living) – The tasks we normally do in daily living including any daily activity we perform for self-care (such as feeding ourselves, dressing, grooming), work, homemaking, and leisure
8. Sensory - The perception of a stimulus including sight, sound, smell, touch, movement, etc.
9. Organization – Ability to find their materials or homework and to complete tasks and organize objects and ideas
10. Social Skills - Ability to communicate and interact with other members of the society, without undue conflict or disharmony.