

# Baldwin County Board of Education

*A Charter System of Georgia*

**Ms. Shannon Hill**

Board Chair

**Dr. Noris Price**

Superintendent of Schools

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**Board of Education**

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Dr. Gloria Wicker

Mr. Wes Cummings

Mr. John Jackson

Dear Parents/Guardians:

As the parent or guardian of a student currently enrolled in the Baldwin County School District, we are writing to notify you that under **House Bill 251**, the law that allows parents of K-12 public school students in Georgia the opportunity to enroll their child in designated schools within their local school district in which they now reside, you have the option to request to attend a school outside of your assigned attendance zone. You are eligible to submit a request to have your child transferred to another public school within the Baldwin County School District for the 2024-2025 school year as long as the school has determined that there is **available classroom space** at the school after all assigned students have been enrolled. **PLEASE NOTE:**

- **In order to be considered for a transfer for the upcoming 2024-2025 school year, you must submit a HB 251 online electronic transfer request application (found on the *Infinite Campus Parent Portal* or the *BCSD Website*) No paper applications will be accepted.**
- **BCSD employees who complete an online transfer application for the 2024-2025 school year will automatically be granted a student transfer for the upcoming 2024-2025 school year.**
- **HB 251 online electronic transfer requests are due by Wednesday May 1, 2024.**

Please keep in mind that if you choose to transfer your child to another school in the district, **transportation, behavior and attendance are determining factors in the request approval consideration and continuance of the HB 251 approval.** The law requires you to assume all costs and responsibilities related to the transportation of your child to and from school as long as your child remains at that school.

As stated above, **no paper applications will be accepted.** All online forms must be **submitted electronically** by **Wednesday, May 1st, 2024.** If a family does not confirm, declines, or forfeits their spot after enrollment, the next requesting family on the waiting list will be offered admission. Families who forfeit their spot will be added to the bottom of the current waiting list. The Baldwin County School District will maintain a waiting list for each school once they reach capacity.

**Again, the required online/electronic “Transfer Request Form” must be submitted by May 1st, 2024 and can be found on the Infinite Campus Parent Portal or the BCSD Website.** If you have questions regarding HB 251, please contact your school’s principal or Matt Adams at 478-457-2916 or via email at [matt.adams@baldwin.k12.ga.us](mailto:matt.adams@baldwin.k12.ga.us)

Sincerely,

Matt Adams

Deputy Superintendent